



TAMHA

COMPETITIVE EVALUATION

POLICY & OPERATING

PROCEDURES

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1. OVERVIEW

1.1. Introduction

In 2019 TAMHA rolled out a new tryout process in order to create a system of evaluation and selection where everyone has an opportunity to be seen and evaluated fairly. It is important to provide all with an understanding of what to expect during TAMHA Rep Team Tryouts. This document will outline all of our tryout and evaluation procedures and the roles and responsibilities of all TAMHA members and volunteers during the tryout process. This document is part of our TAMHA Team Selection Policy and is subject to change from season to season. We recognize that team selection is not a perfect process however, we strive to ensure integrity and transparency while respecting confidentiality. We will continue to evaluate our process from season to season, with the input of our membership, to improve our evaluation and team selection process.

1.2. Your Commitment to Competitive Rep Hockey

1.2.1. SEE APPENDIX A

1.3. Objective of Player Evaluations

1.3.1. To provide fair, consistent and impartial assessment of all players;

1.3.2. To create an environment where players have the opportunity to demonstrate their hockey knowledge, skills and abilities;

1.3.3. To provide reasonable opportunity to be selected for a hockey team at the level appropriate to a player's knowledge, skill and ability where they may continue to develop as a player

1.3.4. To ensure players and parents understand the expectations for player evaluations

1.3.5. To provide evaluators who are knowledgeable, objective, unbiased, and free of conflict of interest;

1.3.6. To continuously evaluate our player evaluation process to ensure the process meets the highest standard possible and the evolving demands of TAMHA;

1.4. Policy & Procedural Changes

1.4.1. Any policy or procedure contained within this document is subject to change without notice, if deemed necessary. The TAMHA Board of Directors reserve the right to make these changes in order to meet the objectives of this document or to mitigate circumstances that arise that are not covered by this document.

2. REGISTRATION

2.1. WHO CAN REGISTER

2.1.1. Any TAMHA member registered for the U11-U18 regular season with TAMHA, can register for TAMHA tryouts, provided they are a member in good standing;

2.1.2. Any member of South Colchester Minor Hockey Association (SCMHA), West Colchester Minor Hockey Association (WCMHA), Tatamagouche Minor Hockey Association (TMHA), and Cumberland County Minor Hockey Association (CCMHA), who are registered with their home associations for the U11-U18 regular season, can register for TAMHA tryouts provided their home association is **NOT** hosting the team for which they are trying out. **EXCEPTION:** Tatamagouche Minor Hockey Association players trying out for U13 AAA, are mandated by Hockey Nova Scotia to tryout in Pictou County Minor Hockey Association;

2.1.3. **U13 AAA, U15 AA, U18AA (HNS Regulation 2.29)** - Any member of any Nova Scotia Minor Hockey Association trying out for U13 AAA, U15AA, U18AA, who has tried out in their primary regions, and did not make these teams in their region, can register for TAMHA tryouts if:

2.1.3.1. They have been released by their home association to tryout elsewhere;

2.1.3.2. Hockey Nova Scotia has approved their release and authorized them to tryout elsewhere and;

2.1.3.3. TAMHA tryouts have not already been completed

2.1.4. Anyone with outstanding accounts with TAMHA, are NOT permitted to register for TAMHA tryouts until such time their outstanding account has been paid or resolved;

2.2. REGISTRATION PLATFORM

2.2.1. TAMHA Tryout registration will be available on whatever platform TAMHA designates to receive tryout registration. This may include but is not limited to: GrayJay Leagues, Team Genius, or Google Forms.

2.2.2. TAMHA Tryout registration will be accessible through the TAMHA primary website regardless of the platform being used to accept registrations;

2.3. REGISTRATION DATES

2.3.1. TAMHA tryout registration will be made available during the month of August before the upcoming season. This is subject to change based on unforeseen circumstances or changes in season running dates by Hockey Nova Scotia;

2.3.2. TAMHA tryout registration may close 1-2 weeks prior to the commencement of the first tryout program to allow for tryout preparations;

2.3.3. TAMHA does not offer early registration for tryouts;

2.3.4. TAMHA does not accept late registrations **except** where a player has been released from tryouts in another area and has been authorized, as per **2.1.3**, to tryout with TAMHA or in exceptional circumstances, which will be evaluated on a case by case basis by the TAMHA Executive Director for the Division.

2.4. FEES

- 2.4.1. TAMHA tryout fees will be determined by the TAMHA Board of Directors prior to tryouts each season and takes into consideration the current year's ice, officials, evaluation, and other operational costs;
- 2.4.2. A jersey deposit **may** be requested in addition to the tryout fees and will be refunded upon the return of TAMHA tryout jerseys;
- 2.4.3. All tryout fees must be paid before participating in tryouts

2.5. REFUNDS

- 2.5.1. Refunds for Rep Team Tryouts will be provided under the following conditions:
 - 2.5.1.1. If a player's name is pulled from tryouts, at least, 48 hours in advance of their first ice time;
 - 2.5.1.2. If a player is successful at being selected for the higher level team in their division and has also registered for the lower level team tryout in their division their tryout fee's paid for the lower division will be automatically refunded. (IE: a U13 player is successful at being selected for the U13 AAA team, and has registered and paid for the U13AA/A tryouts)
 - 2.5.1.3. If after 48 hours, and before the first ice time, for medical reasons;
 - 2.5.1.4. If COVID-19 regulations or other circumstances do not permit TAMHA to run tryouts;

3. **SCHEDULING**

- 3.1. The following dates have been set down by Hockey Nova Scotia and are subject to change from season to season:
 - 3.1.1. September 1st – All Divisions can begin development / conditioning ice sessions
 - 3.1.1.1. U11 is mandated by Hockey Canada to have a minimum of 4 ice sessions prior to tryouts for which participation is optional
 - 3.1.2. September 15th – U13 AAA, U15 AA, and U18 AA can begin tryouts;
 - 3.1.3. October 1st – All remaining rep teams can begin tryouts;
- 3.2. TAMHA tryouts will be scheduled within these time frames by the TAMHA Tryout Committee in consultation with the Division Reps based on ice times provided by the TAMHA Ice Manager.

4. EVALUATION

4.1. EVALUATION TEAM

4.1.1. A TAMHA Player Evaluation Team will consist of the following:

4.1.1.1. The TAMHA Development Coordinator;

4.1.1.2. One senior evaluator and 3 additional evaluators per division, selected by the Development Coordinator in consultation with the Evaluation Committee, who meet the following standards:

4.1.1.2.1. possess hockey experience necessary to evaluate;

4.1.1.2.2. little to no affiliation with TAMHA or it's tryout candidates;

4.1.2. The Senior Evaluator will evaluate players and oversee the overall evaluation of players to ensure consistency and will liaise with the Development Coordinator and/or the Executive Member in charge of the Division;

4.1.3. A TAMHA Goaltender Evaluation team, while recommended, is not required, but where utilized, will be responsible for evaluating goaltenders and will consist of the following:

4.1.3.1. 2 evaluators, one of which can be from the Player Evaluation Team;

4.1.4. The Senior Evaluator facilitates the evaluation process and participates in the deliberations after each ice session;

4.1.5. Development Coordinator does NOT evaluate player's unless in exceptional circumstances where an evaluator does not show up or must leave with half or more of the ice session remaining, and the Development Coordinator cannot replace them with another evaluator in a reasonable amount of time;

4.1.6. The Development Coordinator may participate in deliberations after each ice session;

4.2. EVALUATION CRITERIA

4.2.1. The Evaluation criteria is set by the Development Coordinator in consultation with the Evaluation Committee and is subject to change on a season to season basis;

4.2.2. Player evaluation criteria may include but is not limited to the following:

4.2.2.1. Skating

4.2.2.2. Passing/Receiving

4.2.2.3. Puck Handling

4.2.2.4. Shooting

4.2.2.5. Checking Skills (Applicable to U15-U18 only)

4.2.2.6. Game Understanding / Hockey IQ

4.2.2.7. Coachability & Attitude (See Section on Coach input)

4.2.3. Goaltender evaluation criteria may include but is not limited to the following:

- 4.2.3.1. Mobility
- 4.2.3.2. Low Shots
- 4.2.3.3. High Shots
- 4.2.3.4. Rebound Control
- 4.2.3.5. Positioning / Angles
- 4.2.3.6. Mental Characteristics
- 4.2.3.7. Coachability & Attitude (See Section on Coach input)

4.2.4. Each evaluation criterion is given a percentage weight based on the assessed value of that criterion by the Development Coordinator and the Evaluation Committee;

4.2.5. Each evaluation session is given a percentage weight based on the assessed value of that session by the Development Coordinator and the Evaluation Committee;

4.2.6. The assessed value of each criterion and evaluation session is subject to change from season to season;

4.2.7. Any criterion NOT observed by an evaluator in a given evaluation session should be left unscored.

4.2.8. The score of 0 will only be used in the following case:

- 4.2.8.1. Where an evaluator feels that 0 is an appropriate score for the criterion being observed, meaning the player is unable to perform the skill at all. This should be documented clearly by the evaluator, or;

4.2.9. In the case of “no shows” without a valid circumstance which will be at the discretion of the Senior Evaluator in consultation with the Executive Member in charge;

4.3. ICE ALLOTMENT & SESSION FORMATS

4.3.1. Each tryout program will consist of 4 or more ice times as determined by the Evaluation Committee and the available ice hours which have been acquired by the Ice Manager;

4.3.2. Each ice session will be a minimum of 50 minutes;

4.3.3. Each tryout program may consist of the following session formats, determined by the Development Coordinator in consultation with the Evaluation Committee, and may include, but is not limited to the following:

- 4.3.3.1. Skills sessions;
- 4.3.3.2. Small Area Games;
- 4.3.3.3. Intersquad Games;
- 4.3.3.4. Exhibition Games;

- 4.3.3.4.1. Exhibition Games will require the necessary, qualified officials for the level being played while intersquad games may utilize qualified officials or qualified on ice volunteers;

4.3.3.5. Where skills sessions are utilized, Goaltenders will, if possible, have their own separate skills session;

4.3.4. The maximum number of players permitted on the ice per ice session is 30, not including goaltenders;

4.3.4.1. If the number of players trying out for a particular team exceeds 30, than that tryout group will be split and additional ice must be acquired or utilized;

4.4. EVALUATION PROCESS

4.4.1. Evaluation teams will be assigned to each tryout to evaluate the entirety of a team tryout program (ie. U13AA), in order, to maintain consistency;

4.4.2. The minimum number of evaluators required to run an evaluation (ice) session is 3, which can include the Development Coordinator, if necessary, as stated in **4.1.5**

4.4.2.1. Where an evaluator is NOT able to attend all of the sessions for a team tryout, the Development Coordinator has the authority to replace an evaluator to ensure having the minimum required to evaluate a particular ice session;

4.4.2.2. Where an evaluation session does not meet the minimum required evaluators, the session will proceed but an additional ice session will be scheduled with the appropriate number of evaluators;

4.4.3. Evaluation teams will utilize the designated evaluation process and platform to assess the criteria for a particular tryout program;

4.4.4. Evaluation teams will only have access to the following information when evaluating players and goaltenders:

4.4.4.1. Player/Goaltender Jersey Number

4.4.4.2. Player/Goaltender Jersey Colour

4.4.4.3. Player Position (Forward/Defence/Goaltender)

4.4.4.4. Division tryout session number

4.4.5. Evaluation teams may choose to deliberate after each ice session but must do so prior to any player/goaltender releases;

4.4.6. Player releases will NOT be made until the completion of the 3rd evaluation session in order to allow for a fair, initial assessment of players by the evaluation teams;

4.4.7. Players continuing on after the 3rd evaluation session may or may not be required to attend future ice sessions, if requested by the evaluation team;

4.4.7.1. This process is utilized to allow evaluators to reduce the group size for more thorough evaluation ;

4.4.8. A Head Coach candidate for a given team may assist in Evaluation Team deliberations on the following roster positions:

- 4.4.8.1. Forward positions 7-9,
 - 4.4.8.2. defence positions 5-6,
 - 4.4.8.3. and goaltender position 2;
- 4.4.9. The Head Coach candidate who assists in Evaluation Team deliberations must meet the following conditions;
- 4.4.9.1. The Head Coach candidate was the highest ranked coach applying for the position and their child is guaranteed placement on the team based on their evaluation score;
 - 4.4.9.1.1. In the case of a non-parent Head Coach candidate, it is only required that they are the highest ranked coach applying for the position;
 - 4.4.9.2. Their participation is to provide feedback to the Evaluation Team on potential final selections based on their observations of criteria listed in 4.2.2 and 4.2.3;
- 4.4.10. The Evaluation Team reserves the right to make decisions on the following:
- 4.4.10.1. Make player/goaltender choices for rep teams based on their combined evaluations on forwards 1-6, defence 1-4, and goaltender 1;
 - 4.4.10.2. Make player/goaltender choices for rep teams with the assistance of feedback from the Head Coach candidate described above, on forwards positions 7-9, defence positions 5-6, and goaltender 2;
 - 4.4.10.3. Limit the pool of players based on rankings, that the Head Coach can provide feedback on; (ie. Head Coach may not be able to provide feedback on players who rank too low to justify)
 - 4.4.10.4. Allow more than one coach candidate to provide feedback on forwards 7-9, defence 5-6, and goaltender 2, if deemed necessary, and is approved by the Executive Member in charge of the division;
 - 4.4.10.5. Recommend that a player change their position based on their evaluation of a player; (ie. Forward to Defence)
 - 4.4.10.5.1. Any position change recommendations must be communicated to the Executive member responsible for the Division which will then will be relayed to the affected player and parents/guardians for their decision;
 - 4.4.10.6. Choose a lower ranked player for a team over a higher ranked player with documented justification;
 - 4.4.10.6.1. This decision can be overridden by the Executive Member in charge of the Division, in consultation with the Development Coordinator, if it is deemed that the justification is not suitable.
- 4.4.11. In the case where an Evaluation Team is having difficulty choosing final player selections, the Executive member for the Division can release the following information:

- 4.4.11.1. A player's previous season team;
- 4.4.11.2. A player's age or date of birth;
- 4.4.11.3. A player's previous suspension record;
- 4.4.11.4. Any other information that the Evaluation Team required to assist them in their decision making;

- 4.4.11.4.1. At no time, can a player's name be released to the Evaluation Team;

4.4.12. If, at any time, an evaluator is deemed to have lost impartiality, the Development Coordinator or the Executive member for the Division, may remove the evaluator from the particular tryout program they were assigned and replaced by a new evaluator;

4.5. TRYOUT ABSENTEEISM

4.5.1. All players registered for tryouts are expected to attend **all** evaluation sessions for their program;

4.5.2. Any player that fails to attend a tryout session without a valid circumstance will receive a score of 0 for the session(s) missed. A "no show" must be documented;

4.5.3. The Parent/Player is to notify TAMHA at the first possible opportunity if the player is going to miss a session;

4.5.4. Valid Circumstances accepted by TAMHA are the following:

- 4.5.4.1. Illness (if more than one session is missed a physician's note may be required prior to the last ice session in their program);

- 4.5.4.2. Injury (if more than one session is missed a physician's note may required prior to the last ice session in their program, exception if player has visible evidence of injury IE: Cast, Bandages, Stitches etc.);

4.5.5. Compassionate reasons such as the following:

- 4.5.5.1. Family tragedy;

- 4.5.5.2. Religious holidays;

- 4.5.5.3. Attendance at a regional or national event, sport or otherwise, that arises from a player's participation and it necessitates their attendance;

4.5.6. A player who has attended **some** but not all of their tryout sessions for their program due to illness, injury, or compassionate reason, will be scored based on the sessions they attended and be pro-rated for the sessions that they missed. Additional information may be requested by the evaluation team such as, past performance, previous season's team and/or feedback from the head coach candidate(s) and estimated time of return, in the case of the ill or injured;

4.5.7. A player who is excused from **all** tryout sessions in their program due to illness or injury, will be ranked based on the following criteria:

- 4.5.7.1. Level of play the previous season
- 4.5.7.2. Past performance
- 4.5.7.3. Feedback from previous coaches
- 4.5.7.4. Estimated time of return

4.5.8. If a player is excused from **all** evaluations due to compassionate reasons, the player will be ranked based on the following criteria:

- 4.5.8.1. Level of play the previous season;
- 4.5.8.2. Past performance;
- 4.5.8.3. Feedback from previous coaches;

4.6. CONFLICT OF INTEREST

4.6.1. Conflict of Interest in relation to TAMHA Board and Executive members is defined by TAMHA policy 4.2;

4.6.2. Any evaluator, volunteer, Board member, or Executive Member, deemed to have a conflict of interest with a particular tryout program or Division, cannot participate in any of the decision making processes for the program or division; with the exception of Coach Candidates as outlined in 3.4.6

4.6.3. Any of the above-mentioned individuals found to have a conflict of interest after a tryout program has commenced, will be asked to step down from their position within that tryout program by the Development Coordinator, or the Executive Member in charge of the Division, or relocated to a position that does not interfere with any decision-making processes, and their previous position will be replaced with another volunteer;

- 4.6.3.1. In the case where the Development Coordinator and/or the Executive Member in charge of a division is in conflict, a member of the TAMHA Executive (not in conflict) can ask them to step down or relocate them to a position that does not interfere with any decision-making processes, and their previous position will be replaced with another volunteer;

4.7. SPECTATORS

4.7.1. Spectators MAY be permitted in the arena at the discretion of the tryout committee prior to the commencement of the first tryout program;

4.7.2. Spectators SHALL NOT interact, in any way, with the evaluators or the Evaluation Team;

4.7.3. Verbal or Physical abuse, bullying, taunting or any violation of TAMHA's Social Media policy will not be tolerated;

4.7.4. Any Spectator found to be in violation of this policy or any other TAMHA, HNS or Hockey Canada Policy, may be asked to leave the arena and could be suspended from further TAMHA/HNS sanctioned events;

5. ROLES & RESPONSIBILITIES

5.1. EXECUTIVE MEMBER

5.1.1. Liaison with Development Coordinator and Evaluators

5.1.2. Give the evaluators their booklets with printed forms and collect them after the session;

5.1.3. Deal with late registrations and late payments as per 2.3.4;

5.1.3.1. Late registrations: ensure registration with home association, take payment immediately (by cash Only, no e-transfer as they can be cancelled) and issue them a paper receipt. Add them to team genius and add them to the paper copies for evaluators. Advise TAMHA Communications & Technology Coordinator to add to the designated registration platform. Player is not assigned for group A, but will be assigned to a group based on availability;

5.1.4. **No shows:** remove the player from session at the 20 minute mark of ice session on tryout list and/or platform (ie. Team Genius). Advise evaluators and have the division rep contact the player;

5.1.5. Executive Member stays in the arena during the tryout process;

5.1.6. Executive Member, at player release sessions, ensures Hockey Nova Scotia, Hockey Canada and TAMHA policies are being adhered to.

5.1.7. Executive Member acts as liaison with HNS if clarification is required.

5.1.8. Any deliberation with the evaluators resulting in further review being needed, the executive member can provide the evaluators with player information described in Section 4.4.11;

5.1.9. Communicate to Division Rep the players moving forward, so they can communicate this information;

5.1.10. Communicate to Communications & Technology Coordinator, the players moving forward so they can release these players on any designated platforms and advise them who is attending the next sessions;

5.1.11. Print off the paper evaluation forms for ice session #4 and #5 and add to evaluator booklets;

5.1.12. Executive member will have a bag of pucks and pylons to provide coaches to use for each session and will collect the bag of pucks and pylons after each ice session, or at the end of day

5.1.13. Executive Member is responsible for any troubleshooting any issues that may arise and not listed in these Policies and Standard Operating Procedures. The Executive Member shall report any issues to the other Executive Members in charge of the other divisions, at their earliest opportunity.

5.2. DIVISION REP

5.2.1. Find out from Office Manager/Registrar which players we have from other associations, to ensure those players show proof of registration from their home association upon arrival at first ice time or before;

5.2.2. Get division tryout jerseys from equipment manager with a list of number and sizes;

5.2.3. Download final list of participants from Gray Jay (request access or ask for list from someone with access).

5.2.3.1. Review list to ensure all participants are eligible (or ask for assistance from executive)

5.2.3.1.1. Players from outside associations have to have provided proof of registration within their association prior to tryouts. May need to send separate communication to these players to receive in advance;

5.2.4. Jersey Assignment:

5.2.4.1. List provided by Comms & Tech Coordinator will document a player's position and jersey size;

5.2.4.2. Assign a jersey number asap based on size noting that there are set numbers within the divisions for defence, goalies and forward;

5.2.4.3. Have jerseys prepped and ready at your location prior to tryouts ready to hand to each player (this will make day of arrival much smoother);

5.2.4.4. Provide both the black and red jerseys to players at first skate when they arrive. Grey for goalies;

5.2.5. Tryout Groupings:

5.2.5.1. Divide and assign players into groups for first three ice sessions (Skills, Small Area Game and Intrasquad);

5.2.5.2. Intrasquad and small area games teams should be assigned with jersey colors noted;

5.2.5.3. Ensure for skills sessions that forwards are wearing **red** and defence are wearing **black**;

5.2.5.4. Send your player list and jersey assignments to the Comms & Tech Coordinator for platform upload, they will send the list back to you in evaluation platform format;

5.2.5.4.1. This must be done as soon as possible after tryout registration closes for a division;

5.2.6. First Ice Time:

- 5.2.6.1. Assign dressing rooms to each group the day of so that when they arrive they know where to go. Ensure female dressing room is available. A parent will be required to stay with the player until the player is on the ice and must leave the arena once the ice session begins;
- 5.2.6.2. Assign Room Parents – we need to have two room parents per dressing room. Assign in advance based on the groups if possible;
- 5.2.6.3. If someone not registered shows up for first skate, advise your Executive Member in Charge immediately to handle the situation;
- 5.2.6.4. If there is any change to jersey #'s (please avoid if possible) or there is a no show, this must be communicated immediately to the Executive Member in Charge and the Comms & Tech Coordinator so the evaluators can be updated and Team Genius can be updated;
- 5.2.7. Assign a Safety Rep for COVID-19 check in or other safety matters if deemed necessary. Preference should be given to those who have been Safety Rep in the past.
- 5.2.8. Hand out, track, and collect all jerseys. Another volunteer may be required to collect if more than one dressing room is in use. Ensure that jerseys are turned in before player candidates depart the arena; (SEE ROOM PARENT ROLE FOR GUIDANCE)
- 5.2.9. Jersey Collection occurs after the 3rd, 4th and subsequent sessions;
- 5.2.10. Responsible for identifying outstanding jerseys and the players they were assigned to, and to reach out to those players for jersey return;
- 5.2.11. Communicate outstanding jerseys and players in possession of them to the Equipment Manager and any efforts made to collect them;
- 5.2.12. Send out schedule/communication to parents and players
- 5.2.13. Post players who are moving on in the tryout process, post players required to attend next sessions. Communication is based on what is provided by the Executive Member in Charge.
- 5.2.14. This is an administrative role and has no communication with evaluators. They do not attend the deliberation sessions or interact with the evaluators.
- 5.2.15. If a Division Rep is participating on the ice, then they are responsible for finding another Division Rep or board member to look after their post, once they leave to go on the ice.
- 5.2.16. Division Reps will be responsible for assigning players to C level teams once tryouts are completed from the players registered with TAMHA not assigned to Rep teams. This can be done by conducting team balancing evaluations.

5.3. SAFETY REP (If Required)

5.3.1. Safety Rep roles were typically designed for Covid check in ONLY, however, this position can be used for this and other duties if needed. Safety Reps, must have a separate table. Safety rep does not have access to team genius, or any aspect of the tryout system. They do not communicate with evaluators. Safety rep will only have access to a list of players without jersey numbers, to do COVID check in and possibly vaccine check in (*if required). Anyone who is NOT listed on the Covid check in list, send them to see the Executive Member in charge of the division immediately as they are not registered for tryouts.

5.3.2. Other safety rep duties may be designated by the Tryout Committee if deemed necessary.

5.4. ROOM PARENT

5.4.1. The room parents will be responsible for staying in the dressing room for the duration of the players arriving and until the last player is on the ice. Room Parent will return to the dressing room 5 minutes before the players are off the ice.

5.4.2. Room Parents are to assist with Jersey collection after ice session #3, #4 and #5;

5.4.3. Once all jerseys are collected, they are to be given to the Division Rep;

5.4.4. Room parents MUST leave the dressing room while the ice session is in progress unless spectators are not permitted as per TAMHA policy, at which time they would be required to leave the arena.

5.4.5. Preference is given to parents who have volunteered in the past. A list must be sent to the TAMHA 2nd Vice President (Risk Manager) or their designate, in advance.

5.5. TAMHA COACH COORDINATOR

5.5.1. To inform the coaching candidates which ice they need to be at;

5.5.2. If there is lack of coverage in the arena, work with Division Rep to find coaches to assist with evaluation sessions;

5.5.3. If the coach supports are not Head Coach candidates, they must be free of conflicts with on ice/evaluation sessions;

5.5.4. The TAMHA Coach coordinator is not involved with the on-ice activities unless they are assisting with the on-ice session as a coach;

5.5.5. The TAMHA Coach Coordinator is not involved with the evaluators or the player evaluations.

5.6. EQUIPMENT MANAGER

5.6.1. Responsible for ensuring pucks and pylons and first aid kit, are given to each Executive Member (3) for their ice sessions;

5.6.2. Tryout jerseys are to be given to the Division Rep along with a list of the jerseys and sizes;

- 5.6.3. Responsible for collecting the tryout jerseys once tryouts are complete from the Division Reps;
- 5.6.4. Responsible for ensuring the tryout jerseys are cleaned;
- 5.6.5. Work with the Division Rep to identify any outstanding jerseys and communicate any outstanding jerseys to the TAMHA Executive and the Office Manager for the purposes of any enforcement action if they are not returned;

5.7. DEVELOPMENT COORDINATOR

- 5.7.1. Responsible for on ice skills sessions preparation and SAG preparation for coaches for each session;
- 5.7.2. Responsible for setting the weight values of each of the assessed criteria and/or sessions in consultation with the Evaluation Committee and the TAMHA Comms & Tech Coordinator;
- 5.7.3. Work with the TAMHA Comms & Tech Coordinator to ensure the evaluators understand Team Genius, or any other evaluation platform or process, and to ensure they have their access code(s) for sessions;
- 5.7.4. Liaise with the Senior Evaluator and the Executive Member of the Division to assist in the resolution of any issues that arise;
- 5.7.5. Required to assign evaluators each division tryout program. The same 4 evaluators MUST commit to evaluate all ice times for their division tryout program;
- 5.7.6. Can attend any tryout session as an observer;
- 5.7.7. Does not evaluate players for tryouts unless absolutely necessary as per paragraph 3.1.5;
- 5.7.8. Can attend evaluator deliberations provided they are not in conflict with a division;
- 5.7.9. Works with the Evaluation Committee to identify and recruit evaluators;

5.8. SENIOR EVALUATOR

- 5.8.1. Responsible for assisting the Development Coordinator in identifying evaluators, who have an arm's length distance from that division level, if necessary;
- 5.8.2. Ensures consistency in evaluations within their evaluation group and that all evaluations are complete at the end of each session;
- 5.8.3. Liaison between evaluators and the Executive Member in charge of the division and the Development Coordinator;
- 5.8.4. Evaluator Liaison will work with the TAMHA Comms & Tech Coordinator to address any technical issues that may arise with the evaluation platform such as Team Genius;
- 5.8.5. Ensure that access codes for the evaluation platform have been received from the

Development Coordinator or the Comms & Tech Coordinator for all evaluators on their Evaluation Team;

- 5.8.6. Senior Evaluator will keep track of evaluator hours for payment;
- 5.8.7. Informs the Executive Member in charge of the division which player numbers are moving on after the 3rd, 4th, and subsequent sessions;
- 5.8.8. Informs the Executive Member in charge of the division which player numbers they want to attend the 4th, 5th, or subsequent sessions; (Not all players moving on will necessarily be required to attend after the 3rd session)
- 5.8.9. Informs the Executive Member in charge of the division what player numbers will be allocated to each group for the next session; (ie. Intersquad games)

5.9. EVALUATORS

- 5.9.1. Attend all evaluation sessions assigned to them by the Development Coordinator;
- 5.9.2. Deliberate after the 3rd, 4th, and any subsequent evaluation sessions to decide on releases, players moving forward, and players they would like to see more of;
- 5.9.3. Meet with one or more Head Coach Candidate for their feedback on forward positions 7-9, defence positions 5-6, and goaltender 2. See paragraphs 3.4.8 and 3.4.9 for guidance.
- 5.9.4. Any deliberation resulting in further review needed, the evaluators can request additional information about the player number from the Executive Member in charge of the division as per paragraph 3.4.10. At no time can the name of a player be requested;
- 5.9.5. The final roster is still the evaluation team's responsibility;
- 5.9.6. Final deliberations will not take place in the presence of a Head Coach candidate;
- 5.9.7. Avoid contact with individuals outside of the Evaluation Team and the Executive Member in Charge of the division, while at the arena and during the evaluation sessions;
- 5.9.8. Do not discuss the evaluations, player candidates, or the results with anyone outside of the evaluation team during the tryout program or after tryouts have been completed. Evaluation data is confidential;
- 5.9.9. Complete the evaluation for each session, in full, to the best of your ability and discuss any issues with the Senior Evaluator;

5.10. COACHES

- 5.10.1. Coach Candidates are responsible for delivering the assigned skills sessions as well as the small area games and intersquad games;
 - 5.10.1.1. Should a coach candidate not wish to participate on the ice, they are responsible for finding a suitable replacement;

5.10.2. Coach candidates NOT delivering ice sessions may still participate on ice or in the stands for the purposes of evaluating players at the coach level;

5.10.2.1. At no time is a coach candidate permitted to interact with evaluators until such time they are requested at session deliberations;

5.10.3. All Coach candidates must have the necessary credentials and records checks required by HNS and Hockey Canada to participate on ice during the tryout programs;

5.11. PARENTS/GUARDIANS

5.11.1. Responsible for ensuring all tryout fees and paid prior to first ice session;

5.11.2. Responsible for ensuring player candidates are at the arena 20 minutes prior their player's ice times;

5.11.3. Responsible for ensuring their player has the necessary safety equipment for hockey;

5.11.4. Parents/Guardians may remain in the arena as spectators under the following conditions:

5.11.4.1. Remain away from the dressing rooms unless identified as a room parent;

5.11.4.2. Remain away from evaluator designated areas;

5.11.4.3. Required to abide by the TAMHA parent/spectator code of conduct

5.12. PLAYER CANDIDATES

5.12.1. Responsible for attending all tryout sessions for their program;

5.12.2. Responsible for ensuring all of their required hockey safety gear is in order and operational;

5.12.3. Remain away from evaluator designated areas;

5.12.4. Required to abide the TAMHA player code of conduct

APPENDIX 'A'



YOUR COMMITMENT TO COMPETITIVE (REP) HOCKEY

Our coaches strive to deliver a fair play program that provides an opportunity for all players to develop. For this to happen, we expect players to attend practices and team sanctioned events. Parents are also an important part of the team and we need each do their part to ensure the success of the team.

If for any reason you and your child can not to commit to the time and fundraising commitments outlined below, please refrain from registering/attending the Competitive team try out process and take part in our C division team evaluations. If you have begun the try out process and determine you cannot commit to the time and fundraising commitments please advise the Division Representative so they may allow another child the opportunity to play in the competitive stream.

OTHER SPORTS

We understand that many players are involved in other sports or activities and we encourage this whenever we can. However, hockey is a team sport and your coaches and teammates expect all parents and players will be committed to their TAMHA hockey team. Please understand that players who regularly miss practices will also miss out on development opportunities which could lead to the potential for reduced playing time during games.

SCHEDULING FOR COMPETITIVE LEVEL TEAMS

Most weeks will consist of 2 weekday practices with the possibility of additional dry land training and 2 weekend games (Home and Away) along with the associated costs of Away games (gas, meals, hotels)

Possibility of up to 4 away tournaments and costs associated with them (gas, hotels, meals, etc.) and 1 home tournament

Additional Fee's and Fundraising

Each rep team is assessed a rep team fee to cover the additional cost of game ice and additional practice ice times during the regular season along with a Jersey fund fee for the rep team jerseys. The rep fee is \$6445 and works out to \$350 per player (based on a 17 player roster), which is due when the team is selected but can be repaid through team fundraising. The Jersey fund fee is \$550 per team or \$32.35 per player (Based on a 17 player roster) Rep teams may also require that players have the association track suits which are an additional cost.

For every team there is a fundraising expectation of approximately **\$700- \$1,000 per player** (Inc. \$350 rep team fee and \$32.35 Jersey fund fee) depending on team budget. Any shortfall in the fundraising amount is the responsibility of the Player/Parent/Guardian. Any player/parent/Guardian that does not contribute to the team's financially agreed upon objectives and fundraising efforts may have their child's playing privileges revoked. (There are funding programs available to assist with hockey related costs based on the family's need, please contact the minor hockey office for list of know funding programs)

Should you have any further questions regarding the commitment of having your player being on a Competitive (Rep) team. Please contact the divisional representative for your players division.