



Truro Area Minor Hockey Association

**TAMHA Board Meeting
Sunday, August 13th, 2023
8:30 p.m. (MS Teams)**

Agenda

- 1) Call to Order and Approval of Agenda
- 2) Approval of Previous Minutes (July 23, 2023)
- 3) Business Arising from Previous Minutes
 - a) Evaluation Committee Update & Policy Changes – U9 Rep
 - b) Tryout Committee Update -
- 4) New Business
 - a) 2023/2024 Budget & Fees – Treasurer & President
 - b) Season/Development Update - President
 - c) Tournament Registration – U13 Rep
 - d) Equipment Update – Equipment Manager
 - e) Member Services Coordinator – President
 - f) GrayJay Update – Comm. & Tech. Coord.
 - g) C-League Federation Update – Comm. & Tech. Coord.
 - h) Review of Financial Policy – Comm. & Tech. Coord.
- 5) Other(s)
- 6) Next Meeting(s): Pre-Season Members' Meeting: **TBA**
Regular Monthly Meeting: **TBA**
- 7) Adjournment



Truro Area Minor Hockey Association

**TAMHA Board Meeting
August 13, 2023
8:30 p.m. (MS Teams)**

In Attendance: Ryan Butcher (Chair), Jamie Barbour, Andy Bonnell, Josh Burcham, Laurie Burcham, Landon Crowe, Derek Forsyth, Dwayne Frizzell, Carley Gloade, Roy Gouthro, Ashley Hunt, Tanya Jordan, Tricia Lake, Cindy Lewis, Steve VanderKwaak

Regrets: Mike Michaud, Misty Rennie, Brad Ritcey

Author of Minutes: Tricia Lake

1. Call to Order and Approval of Agenda

- Meeting called to order at 8:31 p.m.
- **Motion** to approve Agenda, as circulated, by Equipment Manager; seconded by Comm. & Tech. Coord. Motion approved.

2. Approval of Previous Minutes (July 23, 2023)

- **Motion** to approve, by U9 Rep; seconded by RIC. Motion approved.

3. Business Arising from Previous Minutes

a. Evaluation Committee Update & Policy Changes – U9 Rep

- See proposed policy amendment, “*APPENDIX A: Proposed Policy Amendments.*”
- Essence of the changes is to provide the Head Coach with more input on roster selection.
- **Motion** by RIC to approve the changes, as presented. Seconded by Equipment Manager. Motion approved.

b. Tryout Committee Update – U9 Rep

- In the past, the Evaluation Committee has been part of the Tryout Committee.
- U9 Rep commented that the Division Reps and the President should also be part of the Tryout Committee.

4. New Business

a. 2023/2024 Budget & Fees –President

- See proposed 2023/2024 budget, “*APPENDIX B: TAMHA Budget 2023-24.*”
- Proposal to increase registration fees by \$60/player, because of increased ice costs, hiring a full-time Member Services Coordinator for TAMHA, additional coach credentials (CPR), insurance fee increase of \$10/player, etc.

- President would like to task the new Member Services Coordinator with resurrecting the Fundraising Committee, to raise funds to help offset some of the increased costs of programming.
 - Several sets of goalie gear will need to be replaced due to mildew at the RECC storage locker. This will be another increased cost.
 - **Action:** President to discuss our fiscal policy at the next meeting; that is, 40h ice guarantee.
- b. Season/Development Update – President
- Development will be held in Brookfield and East Hants. Brookfield ice to go in on September 15th. President to work with Development Coordinator to schedule 4h development ice for each division. U13/U15 to tentatively begin Sept. 9th; other divisions to begin Sept. 22nd.
 - Tryouts to begin September 15th for U13AAA.
 - Tryouts for U15 will begin later, as U15 Major schedule is later this year. U15 Major roster to be finalized October 1st.
 - Tryout fee: \$75
 - Development fee: \$80
 - Rep Fees will also be increased to cover the cost of socks.
- c. Tournament Registration – U13 Rep
- Friendly reminder to register for the bigger tournaments early.
 - President noted that U11AA and U13AAA have already been pre-registered for both the Spud and Buster Harvey tournaments (and paid in full). Most other tournament registrations have not yet opened.
 - **Action:** Let 1st VP know if there is a tournament you are aware of that fills up quickly and has already opened registration.
- d. Equipment Update – Equipment Manager
- Lost some goalie equipment at the RECC due to mildew. Twenty totes have standing water sitting on them.
 - Equipment to be moved to a U-Haul locker, as temporary storage until the Stadium re-opens.
 - **Action:** Let Equipment Manager know if you have other equipment to be returned and she can make arrangements to collect it.
- e. Member Services Coordinator – President
- Tanya Jordan has been hired as the new full-time *Member Services Coordinator*, effective August 14th. Over the next month, administrative matters will transition from Steve VanderKwaak to Tanya.
 - President welcomed Tanya to the new role and thanked Steve for his past service.
 - TAMHA will be seeking a new Equipment Manager.
 - **Action:** Communication to go out to membership announcing the new Member Services Coordinator and directing all communication to flow through this position going forward.
- f. GrayJay Update – Comm. & Tech. Coord.
- GrayJay will be releasing an app this Fall (mid-September).
 - There is not an automatic credit card payment option.
 - Payment reminders will be available each month.
 - We will have the ability to manually register someone and can add the player to a specific program.
 - *GrayJay Pay* is a separate entity from GrayJay.

- The system now has the capability to track AP players and the number of games they have played so they do not go over the limit.

g. C-League Federation Update – Comm. & Tech. Coord.

- Last season we completed a one-year trial with SMHL. No information has come from SMHL regarding this season, but GrayJay is attempting to get an answer. If we do not receive an answer or commitment from SMHL, GrayJay is prepared to build a home for our C-Leagues.

h. Review of Financial Policy – Comm. & Tech. Coord.

- The minutes from our board meetings are now uploaded on the website.
- While uploading minutes, the Comm. & Tech. Coord. noted an action item that had not been addressed; that is, we were supposed to set up dates for which team bank accounts must be closed.
- President responded that he is working with the bank to open perpetual team accounts that will be passed on year-to-year. Goal is to have the Treasurer as a signing authority on every account.
- Action: President to provide an update on perpetual team bank accounts at next meeting.
- Comm. & Tech. Coord. also noted that a new Policy Committee was needed.
- Policy Committee: Comm. & Tech. Coord., 1st VP, U7 Rep, U9 Rep
- Financial Policy Committee: Comm. & Tech. Coord., President, Treasurer, RIC

5. **Other(s)**

a. RIC Update – RIC

- Has had 2-3 people reach out expressing interest in getting involved.
- Action: RIC will require 1.5 h ice in mid-September to host a Ref Clinic.

b. U7/U9 Jersey Update – U7 Rep

- U7 and U9 jerseys have been ordered and will arrive by mid-September.

c. e-Store Update – President

- Fundy Textile & Design is working on an e-Store for TAMHA. It will be up and running before September 15th (start of season).

6. **Next Meetings:**

Regular Board Meeting: **Sunday, August 27th, 2023, at 8:30 p.m. (MS Teams)**
Pre-Season Members' Meeting: **Sunday, September 10th, 2023, at 8:00 p.m. (ZOOM)**

7. **Adjournment**

- **Motion** to Adjourn by Equipment Manager, seconded by Comm. & Tech. Coord. Motion approved.

Meeting adjourned at 9:46 p.m.

APPENDIX A: Proposed Policy Amendments

Current Policy

4.4.8. A Head Coach candidate for a given team may assist in Evaluation Team deliberations on the following roster positions:

4.4.8.1. Forward positions 7-9

4.4.8.2. defence positions 5-6

4.4.8.3. and goaltender position 2

4.4.9. The Head Coach candidate who assists in Evaluation Team deliberations must meet the following conditions;

4.4.9.1. The Head Coach candidate was the highest ranked coach applying for the position and their child is guaranteed placement on the team based on their evaluation score;

4.4.9.1.1. In the case of a non-parent Head Coach candidate, it is only required that they are the highest ranked coach applying for the position;

4.4.9.2. Their participation is to provide feedback to the Evaluation Team on potential final selections based on their observations of criteria listed in 4.2.2 and 4.2.3;

Proposed:

4.4.8 A head coach for a given team will be involved in Evaluation Team deliberation on the following roster positions:

4.4.8.1. Forward positions 7-9

4.4.8.2. defence positions 5-6

4.4.8.3. and goaltender position 2

4.4.9. The Head Coach candidate who is involved in Evaluation Team deliberations must meet the following conditions;

4.4.9.1. The Head Coach candidate was the highest ranked coach applying for the position and their child is guaranteed placement on the team based on their evaluation score after the first round of evaluations;

4.4.9.1.1. In the case of a non-parent Head Coach candidate, it is only required that they are the highest ranked coach applying for the position.

4.4.9.2. Their role is to participate in the final roster positions noted in 4.4.8.1, 4.4.8.2, 4.4.8.3 based on their observations of criteria listed in 4.2.2 and 4.2.3;

4.4.9.3 Their participation in the selection process will only begin when finalizing the final roster spots noted in 4.4.8.1, 4.4.8.2, 4.4.8.3, unless the coach is a nonparent, in which case they may be invited by the Evaluation Team to be involved in the entire evaluation process.

Appendix B: TAMHA Budget 2023-24

TAMHA BUDGET 2023-24			
Proposed Budget 2023-2024 Season			
	2022-2023 Season Budget	2022-2023 Season Projected	2023-2024 Season Budget
Revenue			
Registration	\$ 253,190	\$ 308,702	\$ 324,400
Rep Fee	47,600	45,370	60,300
	300,790	354,072	384,700
Less: Uncollected Fees	1,200	-	-
Less: Online Registration Costs	6,000	-	6,000
Net Registration	293,590	354,072	378,700
Fall and Spring Development	52,280	15,852	20,320
Tryouts/Evaluations	16,700	23,116	20,800
Goalie Clinic Fee's	1,500	2,223	1,800
Donations	4,000	-	4,000
Other	800	7,254	1,000
	368,870	402,517	426,620
Expenses			
Advertising	\$ 300	-	\$ 300
Accounting + Legal	3,000	2,830	3,000
Bad Debts	750	-	-
Clinics (Including Ref Clinics)	5,500	5,158	5,500
Dues & Fees	35,000	34,589	35,000
Equipment-Hockey	8,000	13,292	8,000
Equipment- Office	1,500	3,092	1,500
Ice Time Season/Tryouts	245,200	241,389	292,715
Ice Scheduler	2,000	4,000	-
Evaluators/Tryout/Team Genius	6,500	14,586	5,250
Insurance	1,450	1,395	1,450
Internet/Phone	1,500	1,342	1,500
Office Wage	16,000	19,947	40,000
Development Coordinator/Development	27,500	16,587	23,400
Team/Coach Mentors- Skills sessions	3,000	-	3,000
Referees Inc. Assignors fee	24,000	37,730	30,477
Time Keepers	6,000	6,337	7,053
Bank Charges	100	-	100
Grayjay fees	1,100	496	1,725
Sundry	400	930	400
	\$ 388,800	\$ 403,700	\$ 460,370
Surplus(Deficit)	-\$ 19,930	-\$ 1,183	-\$ 33,750