



Truro Area Minor Hockey Association

TAMHA Board Meeting

August 10, 2022

8:00 p.m. (ZOOM)

In Attendance: Chris Lamrock (Chair), Jamie Barbour, Josh Burcham, Laurie Burcham, Ryan Butcher, Justin Dickie, Derek Forsyth, Dwayne Frizzell, Carley Gloade, Cindy Lewis, Mike Michaud, Lee Ogden, Misty Rennie, Steve VanderKwaak, Dana Young

Regrets: Landon Crowe, Roy Gouthro, Dave Hazelton, Tricia Lake

Author of Minutes: Ryan Butcher

1. *Call to Order and Approval of Agenda*

- Meeting called to order at 8:02 p.m.
- **Motion** to approve Agenda, as circulated, by Comm. & Tech. Coordinator, seconded by Treasurer. Motion approved.

2. *Approval of Previous Minutes (July 6, 2022)*

- **Motion** to approve by Treasurer; seconded by 1st VP. Motion approved.

3. *Business Arising from Previous Minutes*

a. *C-Level Jersey Update – Equipment Manager*

- Ordered and coming in soon. Same cresting as before.
- U11 C jerseys in from McDonalds.

b. *C-Level Sponsorship Update – U11 Rep*

- Sponsors not responding
- Still looking for 5 or 6 sponsors.
- Require 6 sponsors
- \$4,100 per division
- U13 Rep mentioned asking businesses to see if they could pay over life of jerseys

c. *2022/2023 Season Planning – President*

- Full ice schedule received yesterday. Development Coordinator is looking at fall development hours plus checking clinics.
- U18 tryouts to start October 1st, to allow for CEC tryouts to finish.
- U18 rep noted that last year's parents were ok with a small overlap (late September vs October).
- Past President noted that TAMHA pulled the U18 AA last year and West Colchester took our spot. We need to apply to have a team again. Past president and U18 rep to look further into this.

d. Fall Checking Confidence – President/Development Coordinator

e. Tiering/End of Season Evaluations (Bedford Minor Hockey) – Development Coordinator

- Other associations have stopped tiering
- TAMHA will focus its attention on fall tryouts

f. Tournament Pre-Registration for Rep Teams Update – Tournament Chair

- It was presented that there are various tournaments in NB, PEI, and NS that some coaches were interested in attending this season (U11 and U13 Coaches were the only ones to reply to the request for information). After researching each, the Tournament Chair indicated that none of the tournaments have released dates for 2022 season yet. She will continue to watch the sites and get our teams registered accordingly. It was asked how she should proceed with payment to ensure teams are able to get into tournaments before the season starts and sometimes before teams are even picked. It was noted that TAMHA's Office Administrator would provide payment via e-transfer once the bank requirements were met to enable this feature on our accounts.
- See attached appendix re. tournament chair update

g. Office Administrator Pay Increment – President/Treasurer

- Moved to end of meeting

h. Sport Hub Update – President

- No update

i. Team Bank Accounts – President/Treasurer

- **Action:** Table for future meeting

4. **New Business**

a. Coaching Update – Coach Coordinator

- U11 and U15 interviews have been completed.
- One *no show* for U13 – giving one more chance to interview or move on.
- U18 – there were no applicants and U18 rep is looking. So many options outside the association for U18; therefore' it will likely end up waiting until the team is picked.

b. GrayJay Update – Comm. & Tech. Coordinator

- Subscribe option for people to join (already people signing up).
- Registration is looking to be on GrayJay (hopefully this week), and it will communicate directly with HCR (Hockey Canada Registry).
- Deal set with Scotia Minor to house our C leagues in Northern Nova Scotia. This will give us a home for centralized scoring and TAMHA's Comm. & Tech. Coordinator is an administrator.
- Next season may be a cost.
- Scheduler should upload entire C level schedule to site (reduce team manager and division rep to only practice and exhibition). May or may not happen depending on the association doing the schedule.
 - 'What if.....?' discussions ensued with Comm. & Tech. Coordinator answering accordingly.

c. Season Fees – Treasurer

- Suggested increase in annual fees to (see 2022-23 Proposed Budget)
- Justification is that we have not had an increase in 2 to 3 years; it was held with covid. TAHMA offers skills development, extra ice, single practices per division etc.
- Membership may not be ok with increase but likely won't be surprised. We have traditionally lost money each year for the sake of development, but we can't continue to do so.
- Rep Fees increase in fee rep levels as well from \$5950 to \$6445 per team, it was asked if the sweater fund is included in this cost or is this something different? It was clarified that the sweater fund is something different
- **Motion** by U11 Rep to approve the recommended increase, as presented by the treasurer, to the membership for final approval; seconded by Comm. & Tech. Coordinator. Motion passed unanimously.

d. 2022/2023 Preliminary Budget – Treasurer

- Treasurer presented the budget for approval; based on historical data from previous year to develop a registration number and the recommended increases. It was noted that this budget was developed with the notion that there would be A, AA in each respective age category for Rep.
- Spring Development and Fall Development numbers were kept the same and used to budget for the necessary ice time and fees.
- Ice time is significantly high in the forecast to accommodate the number of rep teams that were budgeted for, if these teams do not come to fruition those costs will decrease accordingly.
- Referees are budgeted to include the proper number of individuals per game/per level. The cost is \$40 per game per ref, which seems significantly high, and the association should not be required to cover these costs.
- It was mentioned that the jerseys we are unable to find sponsors for will need to be paid for if we are unable to find sponsors. The Treasurer noted that he is aware that this is a concern, and it will just eat away at cash.
- **Motion** by U15 Rep to approve the Budget for presentation at the Pre-Season Members' Meeting; seconded by U18 Rep. Motion Passed unanimously.
- See attached '2022-23 Proposed Budget' for further information.

e. Pre-Season Members' Meeting Date – President

- August 31, 2022, 7pm – Via Zoom

f. Reducing Goalie Registration – Equipment Manager

- You cannot play hockey without a goalie. Is there a way to reduce the registration for goalies (U11 and up)? Equipment Manager suggested that any goalie who completes their U11 season will be permitted free registration or a reduction in fees based on completion. It was suggested that goalies are sparse and not participating, likely because of the additional fees.
- Another member indicated that there are some associations that give a reduction at the end of the year if the player completes the season.
- It was noted that goalies are given a \$75 reduction already in their fees.
- It was noted that there are plenty of goalies in U11 category for 2022-23.
- There was a discussion that ensued regarding the benefits of this recommendation and how can we move forward with doing what is best for the organization.
- **Motion** by Equipment manager to keep track of the goalies in U11 to see their progress (commitment to the position).

- It was noted by the Board that no motion was necessary to move forward with this action and players careers are captured through registration with the organization and any member who wishes to follow this progress can do so.

g. Tryout Policy and Operating Procedures – Comm. & Tech. Coordinator

- This is the first time our tryout policies and procedures have been updated. We have been following the same format as the pilot project for a few years now and we need to lock this policy in and make it available with the rest of our policies.
- Comm. & Tech. Coordinator provided an outline of the topics that were covered in the policy as it is currently still being reviewed by the Policy Committee (Comm. & Tech. Coordinator, Female Rep, RIC, Mark Collins).
- It was asked if once the final draft is completed can we send the document via email.

h. In Camera – Office Admin Pay

- Discussion ensued on roles and responsibilities of the Office Administrator/Registrar and a salary increase was approved per the approved budget to be presented to membership.
- **Action:** an updated job description to be prepared, including updated responsibilities. Year-end reviews to be completed.

5. **Other(s)**

6. **Next Meetings: Wednesday, August 31, 2022, at 7:00 p.m. (ZOOM) – Pre-Season Members’ Mtg.
Wednesday, August 31, 2022, at 8:00 p.m. (ZOOM) – Monthly Mtg.**

7. **Adjournment**

- **Motion to** Adjourn by Treasurer; seconded by Tech. & Comm. Coordinator. Motion approved.

Meeting adjourned at 9:48 p.m.

Appendix A: 2022-23 Proposed Budget

TAMHA BUDGET 2022-23			
Proposed Budget 2022-2023 Season			
	2021-2022 Season Budget	2021-2022 Season Projected	2022-2023 Season Budget
Revenue			
Registration	\$ 253,190	\$ 259,993	\$ 290,400
Rep Fee	47,600	36,256	58,905
	300,790	296,249	349,305
Less: Uncollected Fees	1,200	6,529	1,200
Less: Online Registration Costs	6,000	7,241	6,000
Net Registration	293,590	282,479	342,105
Fall and Spring Development	52,280	19,171	47,200
Tryouts/Evaluations	16,700	20,539	17,625
Goalie Clinic Fee's	1,500	1,610	1,350
Donations	4,000	-	-
Other	800	7,055	1,000
	368,870	330,854	409,280
Expenses			
Advertising	\$ 300	-	\$ 300
Accounting + Legal	3,000	2,338	3,000
Bad Debts	750	-	-
Clinics (Including Ref Clinics)	5,500	4,445	5,500
Dues & Fees	35,000	34,092	35,000
Equipment-Hockey	8,000	6,227	8,000
Equipment- Office	1,500	1,329	1,500
Ice Time Season/Tryouts	245,200	217,826	274,080
Ice Scheduler	2,000	2,000	2,000
Evaluators/Tryout/Team Genius	6,500	6,474	7,000
Insurance	1,450	1,356	1,450
Internet/Phone	1,500	1,668	1,500
Office Wage	16,000	15,968	20,000
Development Coordinator/Development	27,500	11,530	27,400
Team/Coach Mentors- Skills sessions	3,000	-	3,000
Referees Inc. Assignors fee	24,000	21,540	29,696
Time Keepers	6,000	4,339	7,230
Bank Charges	100	21	100
Goalline	1,100	200	1,725
Sundry	400	356	400
	\$ 388,800	\$ 331,708	\$ 428,881
Surplus(Deficit)	-\$ 19,930	-\$ 854	-\$ 19,601