

**TRURO AREA MINOR HOCKEY  
ASSOCIATION**

**COACHING  
APPLICATION**

## **Applications for the upcoming TAMHA REP Coaching Positions**

Hello Coach:

Truro Area Minor Hockey Association would like to take this opportunity to invite you to apply for a volunteer coaching position within our Association with one of our rep teams **(U11 to U18)**.

We have included an application package to assist you. We encourage you to seriously consider becoming involved in the Truro Area Minor Hockey Association as an opportunity not only to benefit yourself as you continue to grow as a coach and becoming a volunteer to help with the growth of hockey amongst our youth but more importantly, to help instill positive life lessons in today's youth through the game of hockey!

A TAMHA Coaching opportunity has enabled many coaches within our Association to advance themselves through valuable experiences and in turn help produce productive, respectful citizens.

**\*\*PLEASE NOTE THAT APPLICANTS WILL BE ASKED TO PARTICIPATE IN AN INTERVIEW PROCESS.**

### **REGULATION ELEVEN - HOCKEY NOVA SCOTIA CERTIFICATION REQUIREMENTS**

11.1 All Coaches, including assistants, at the U11 AA, A, and B, U13 AAA, AA, **A and B, U15 AA, A, B, U18 AA, A, B, and Junior B and C Divisions within HNS must be certified at the NCCP Development 1 level. All Head Coaches at the Major U15, Major U18 and Junior A levels within HNS must be certified at the NCCP High Performance 1 Certification level.**

11.2. All instructors at U7 Division are to be certified in the Intro Coach Program.

11.3. All coaches at the U9 Division are to be certified in the Intro Coach Program.

11.4. All coaches at Level C/Recreational from U11, U13, U15, U18, must be certified in the minimum Intro Coach Program or old U7 Program. NCCP DEVELOPMENT I is acceptable for Level C/Rec coaches.

11.5. All bench staff at the AAA, AA, and A Divisions at all levels must be certified in the Hockey Canada Safety Program. Bench staff includes Head Coach, Assistant Coaches and Trainer.

11.6. All teams at the Level B and C/Recreational Division must have at least one member of the bench staff certified in the Hockey Canada Safety Program. Bench staff includes Head Coach, Assistant Coaches and Trainer. All Initiation Program and U9 Teams/ Groupings must have at least one coach or instructor certified in the Hockey Canada Safety Program.

11.7. It is recommended that all teams have at least one member of the bench staff seek certification at the HCSP Level II. HCSP Level II is available to individuals who hold current certification in First Aid and CPR from a recognized agency. HCSP Level II is provided once an individual provides proof of certification. There is no training clinic for this certification.

11.8. All Minor Hockey Associations shall appoint a Development Coordinator by September 15th annually.

**11.9. Minor Hockey Associations must check certifications and verify that all bench staff are properly certified by November 15th of each hockey season. The deadline for certification each season will be December 1st and any submissions for bench staff without certification after December 1st will not be accepted for Provincial Playdowns. No additional clinics will be conducted beyond this date.**

11.10. A list of all Minor Hockey Association coaches, assistants, trainers, and managers must be submitted to HNS by October 15th of each season. The date for U9 and U7 is November 15th. All coaches, including assistants, trainers and managers, shall have completed the Speak Out or Respect in Sport course by December 1st.

11.11. All HNS registered bench staff, dressing room supervisors, and on ice Officials must complete the screening process as outlined in the HNS Screening Policy. Coaches/Team Officials and supervisors/ on ice Officials must complete an initial Vulnerable Sector Verification (VSV) which includes a Canadian Criminal Records Check/Local Police Check through the local police or a third party provider within 30 days of an individual's involvement of any on-ice or off-ice activity within any Association, team or League. Any member as mentioned in this regulation, having been convicted, or charges pending, of a criminal offence in any jurisdiction, shall complete a Hockey Canada Screening Disclosure Form and submit it directly to HNS, prior to participating in any HNS activity. The responsibility lies with all Hockey Associations/Leagues/ teams to ensure that all mentioned participants have completed the process as outlined in the HNS Screening Policy by December 1st of the current playing season.

11.12. A minimum of two certified bench staff must be on the bench to start any game.

**11.13. Any team official who is found to be in violation of any section of HNS- Regulation #11- Coach Certification will be suspended indefinitely until certification for that official has been approved by HNS and it has been added to the HCR. The minimum suspension for a first offence is five [5] games, a second offence will result in the team official being suspended for one full calendar year. HNS, HNSMC and HNSFC reserve the right to lengthen these suspensions depending on the circumstance involved in each violation.**

**11.14. Any Team Official previously registered on the Hockey Canada Registry(HCR) with any team and was not approved due to lack of the following, Respect in Sport Volunteer Program(RIS), Criminal Records Check(CRC) and Vulnerable Sector Verification (VSV) will NOT be eligible to be registered with any team until these are obtained. This includes on ice or off ice activities. This regulation would not include Team Officials that have been approved in the past but their CRC/VSV have expired. These Team Officials would still have until December 1st to obtain their renewals.**

In closing, we look forward to your interest in the Truro Area Minor Hockey Association and wish you all the best with your hockey season!

Coaching Coordinator  
Truro Area Minor Hockey Association

**TAMHA COACHING  
APPLICATION FORM**

**Application Forms are to be e-mailed to the Coaching Coordinator by the date  
designated by TAMHA for the upcoming season.**

Please complete all section of this application. NOTE: All information shall remain confidential.

**HEAD COACH POSITION APPLYING FOR: (Division only):**

U11

U13

U15

U18

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Date of Birth (Y/M/D): \_\_\_\_\_

**CERTIFICATION LEVEL (Check applicable):**

NCCP Coach Level                  NCCP Intermediate Level                  (Development 1 or 2)

NCCP Advanced - Level I                  Level II

Hockey Safety Program                  \_\_\_\_\_

Respect In Sport for Coaches

Coaching Certification Card Number: \_\_\_\_\_

**CERTIFICATION LEVEL (Cont'd Check applicable):**

VSV Screening completed: YES                      NO                      Renewal Due: \_\_\_\_\_

Do you require any courses to bring your Coach Credentials up to date?

NO                      YES

If yes, please list:

**COACHING HISTORY:**

Please provide information on your last three years coaching experience:

Year: \_\_\_\_\_                      Category: \_\_\_\_\_                      Level: \_\_\_\_\_

Team: \_\_\_\_\_

Comments:

Year: \_\_\_\_\_                      Category: \_\_\_\_\_                      Level: \_\_\_\_\_

Team: \_\_\_\_\_

Comments:

Year: \_\_\_\_\_ Category: \_\_\_\_\_ Level: \_\_\_\_\_

Team: \_\_\_\_\_

Comments:

**References:**

Please include the names of two references that are familiar with your background as a Coach.

**Reference #1**

Name: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W): \_\_\_\_\_ (C): \_\_\_\_\_

**Reference #2**

Name: \_\_\_\_\_

Phone: (H) \_\_\_\_\_ (W): \_\_\_\_\_ (C): \_\_\_\_\_

Professional Development within the past five years.

Please comment on the Following: (If additional space is required, please attach to application)  
Your Coaching Philosophy:

Personal Objectives: Please state your personal objectives for your position.

General Comments: Please add any comments you feel will support your application.

**Endorsement:**

I confirm that all information provided herein is accurate to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FORWARD THIS APPLICATION ALONG WITH A CURRENT RESUME TO:**

**frizzelldwayne@gmail.com  
Coaching Selection Committee  
ATTENTION: Coaching Coordinator**

**All applications must e-mailed no later than the date  
designated by TAMHA, to be considered.**

Name: \_\_\_\_\_

Level: \_\_\_\_\_

## TAMHA COACH EXPECTATIONS

If you are selected to coach in the Truro Area Minor Hockey Association for the upcoming season, the following are the guidelines that must be adhered to:

- Required Coaching Certification (Completed prior to December 31<sup>st</sup>), VSV (Vulnerable Sector Verification) must be completed prior to the season beginning.
- Expected to attend the Coaching info session at the beginning of the season.
- **FAIR PLAY (REP TEAMS)**: Players/Goalies are to be played equally with only one exception. In the last 5 minutes of a “Meaningful Game”, coaches may shorten the bench. A “Meaningful Game” is one that could get you in the crossovers of a tournament thereby getting all players one or two more games. Any games leading to and including Provincial play-downs. In the play-downs, your top goalie may start games 1 and 3 or 2 and 3.
- **FAIR PLAY (HOUSE LEAGUE/NOVICE)**: **Plain and Simple**-Equal Ice time for everyone- **EVERY GAME!** Furthermore, coaches should not have 9 Forwards and 4 Defense as a team make up. Utilize 8 Forwards/5 Defense is the proper makeup. If it means rotating players to play defense to play defense on a game to game basis. Once your game line up is set, the TAMHA Bench Cards/rules are to be followed.

I understand by signing this document that I will adhere and communicate to my coaching staff the expectations set out by the Truro & Area Minor Hockey Association.

Ryan Butcher

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TAMHA President

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Coach

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Date